

## Lillian de Lissa Nursery School and Children's Centre

### Charging and Remissions Policy

#### RATIONALE

The Governing Board of Lillian de Lissa Nursery School and Children's Centre recognises the valuable contribution that the wide range of additional activities including trips, clubs and residential experiences can make towards the pupils' education.

The Governing Board aims to promote and provide such activities both as part of a broad and balanced curriculum for the children of the school and as additional optional activities.

#### CONTEXT

Legislation-education during school hours

The DfES (now the DFE) in its guidance to school Governors states that "education provided during school hours must be free." The definition of "education" includes materials, equipment and transport provided in school hours by the LA or the school to carry pupils between a school and an activity. It goes on to advise that "although schools cannot charge for school time activities, they may still invite parents and others to make voluntary contributions (in cash or in kind)"

The essential point is that no pupil may be left out of an activity because his or her parents cannot or will not make a contribution of any kind.

#### AIMS

- To make school activities accessible to pupils regardless of family income
- To provide a process which allows activities to take place at minimum cost to parents, pupils and the school which acknowledges the cost of such activities to the school's budget

The Governing Board reserves the right to make a change in the following circumstances for activities organised by the school.

## **Residential Activities Taking Place Largely During School Hours**

The full cost to each pupil of board and lodging. Parents have the right to claim free activities if they are in the receipt of the following state benefits:

- Income Support
- Income based on Job seekers Allowance
- Support under section IV of the Immigration and Asylum Act 1996
- Working tax credit and an annual income that does not exceed the published Inland Revenue threshold.

## **Activities Outside School Hours**

The Education Reform Act 1988 described activities, which can be charged for as 'optional extras'. It is up to the LA or Governing Body providing the activities to decide whether to make a charge.

The full cost to each pupil of all approved activities deemed to be optional extras that are not a necessary part of the national curriculum.

## **Individual Instrument Tuition**

The full cost to each pupil for providing any instrumental tuition if the cost is not an essential part of the national curriculum or examination syllabus.

## **REMISSIONS**

There will be no obligation for any parent to make a voluntary contribution towards the cost of school activities and to the School Fund. Pupils will not be treated differently whether or not their parents have made a contribution.

The aim of this policy is to ensure that all pupils fully from everything that the nursery school is able to offer them and is based on entitlement and access. This policy takes into account the fact that not everyone can afford to meet the costs of educational visits for their children.

There will be no obligation for any parent to make a voluntary contribution to Nursery School Fund or sessions at our centre. Pupils will not be treated differently whether or not parents have made a contribution.

## **GENERAL**

The Governing Board may from time to time amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Board from inviting parents to make a voluntary contribution towards the cost of additional activities, which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to

run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

## REVIEW

The Policy will be reviewed according to the School Improvement Plan except:

Where Government or LA changes necessitate an earlier review

Where a request has come from the Governors or head teacher

To be reviewed October 2018

JR

26.9.17

